

## Adolph Kolping: " I want to surround myself with people who strive to grow and to positively shape their world."

Kolping Houses aim to be more than just accommodation. In addition to offering lodging and meals, they provide spaces for leisure and community. The institutions managing these houses – in our case the Verein Kolpinghaus Brixen and the Kolangsfamilie Brixen – also pursue the goal of consciously fostering the personal development of residents and community life.

A well-ordered and pleasant cohabitation requires certain behavioral standards. The basic rules for this are summarized below:

### HOUSE RULES

1. To be accepted as a resident at Kolpinghaus, one must be either employed or enrolled in a course of study.
2. A deposit of €720.00 is required before moving in. This serves as security for potential damages and will be refunded after moving out.
3. The monthly fee of €360.00 must be paid in advance, no later than the 5th calendar day of each month. Late payment incurs a €10.00 penalty per week. In the case of continued non-payment, eviction may be initiated. Extensions of payment deadlines can only be granted in exceptional cases following a personal discussion with the house management..
4. All residents are expected to treat staff and fellow residents with consideration and respect.
5. The furnishings must be treated with care. Rooms must be kept clean, especially in the morning before leaving, to facilitate the work of cleaning staff. Posters, photos, or other items may not be attached to walls.
6. Smoking is strictly prohibited throughout the entire building.
7. For fire safety, cooking or preparing food in the rooms is prohibited.
8. To save costs and protect the environment, water and electricity consumption should be kept to a minimum. Residents are personally responsible for obtaining proper permits for using radio or television devices.
9. Visitors are not allowed in residents' rooms or in the residential area without prior approval. Entering another resident's room after 10:00 p.m. is forbidden. Violation of this rule leads to immediate expulsion from the residence..
10. Common areas must be kept clean and orderly. Items for shared use (e.g. drying racks) must remain in designated areas. Waste must be sorted properly and disposed of in the waste room located on each floor.
11. Keys may only be used by the assigned resident and may not be shared. Violation will result in immediate expulsion.
12. Administrative and cleaning staff may access rooms at any time. Cleaning schedules are determined by the administration.

13. Quiet hours are from 10:00 p.m. to 7:00 a.m. Avoid noise such as loud conversations, excessive use of audio/video devices, or other disturbances. This rule applies to all areas of the house, including rooms, hallways, common rooms, staircases, and terrace.
14. All doors must be properly locked after 10:00 p.m. No access may be granted to people without a personal key.
15. To respect other residents and the image of the residence, returning late at night, especially after midnight, should be avoided.
16. Residents may only enter and exit the residence via the main entrance. Side or emergency exits may not be used. Emergency exits must always remain unobstructed.
17. Absences longer than four days (e.g. holidays) must be reported to the administration in advance.
18. In case of illness, please notify the administration as soon as possible.
19. Any damages must be reported immediately. If the resident is responsible, they must cover the cost of repairs.
20. Parking in the garage is permitted only on the day of check-in or check-out, for a maximum of 1 hour. The electric gate may only be operated by Kolpinghaus staff.
21. In case of early departure, the rent for the current month must still be paid, plus an additional two months' rent (see guidelines of the Autonomous Province of Bolzano).
22. Check-in and check-out must be carried out in person with Kolping staff during office hours. An appointment must be arranged in advance.
23. All residents must comply with instructions from the house management.
24. In cases of serious violations of the house rules or the community environment, management may terminate the contract immediately.
25. Staying at Kolpinghaus does not constitute a rental agreement. Residents are not permitted to declare legal residence at Kolpinghaus.

A well-structured and respectful community life among young people requires clear rules. We therefore ask all residents to comply with this house policy and contribute to a harmonious and supportive atmosphere at Kolpinghaus.